

Information according to Article 13/Article 14 of the GDPR concerning the Processing of Your Data and Your Rights pursuant to the EU General Data Protection Regulation

In these notices, we provide you with information regarding the processing of your personal data and your data protection rights. The data we process in individual cases and how this data is used depend primarily on the services agreed on and provided.

Person responsible for data processing and data privacy officer contact information:

teamtechnik
Maschinen und Anlagen GmbH
Planckstraße 40
71691 Freiberg, Germany
Phone +49 71 41 70 03-0
Fax +49 71 41 70 03-70

You can reach our **data privacy officer** at: datenschutz@emetz.de

What data do we use, and where do we obtain this data from?

As a general rule, we process personal data that we receive as part of our initial business contact or ongoing business relationship with you. Furthermore, if necessary, we process personal data that we have received from third parties (e.g., credit agencies) or on the basis of consent granted by you. We also process personal data from publicly available sources (e.g., commercial registers, press, media) that we are legally allowed to process.

The relevant personal data is basic information such as your first name, last name, address, and communication data (e.g., telephone number, mobile telephone number, e-mail address). This may also include pre-contractual initial contact data, contract and order data, delivery data, and creditworthiness data.

Why do we process your data (purposes of processing) and on what legal basis?

We process personal data in compliance with the EU General Data Protection Regulation (GDPR) and all other applicable laws:

1) For fulfillment of contractual obligations (Art. 6(1)(b) GDPR)

Personal data is processed (Art. 4(2) GDPR) for the purpose of processing orders, preparing quotes, steps prior to entering into contracts, providing services, invoicing, and delivering goods. The purposes of processing are primarily determined by the service we are to provide.

2) As part of consideration of interests (Art. 6(1)(f) GDPR)

If necessary, we also process your personal data in order to safeguard our legitimate interests or those of third parties. For example, this may include:

- ensuring IT security and IT operation, including tests
- preventing and investigating criminal acts

- for statistical purposes
- for obtaining credit information from credit agencies
- for advertising purposes

If we process your data to safeguard legitimate interests, you can object to this processing if your particular situation involves grounds that speak against the data processing.

Right to object to direct advertising:

You have the right to object to processing of your personal data for direct advertising purposes.

3) On the basis of your consent (Art. 6(1)(a) GDPR, Art. 9(2)(a) in connection with Art. 7 GDPR)

Insofar as you have given consent to processing of personal data for a particular purpose (e.g., receiving a newsletter), the lawfulness of this processing is based on your consent. Consent given at one time may be withdrawn at any time. Note that the withdrawal is effective for the future; processing that was carried out before this withdrawal is unaffected.

4) Processing on the basis of legal obligations (Art. 6(1)(c) GDPR)

We may process your personal data to meet legal obligations. These include, for example, retention periods under commercial and tax law, as well as disclosure of information to authorities if required.

With whom is the data shared (categories of recipients)?

Data protection within the company:

We have bundled certain data protection operations in our company. These are handled centrally through specialized corporate divisions. In the process, your data may be processed for telephone advising or invoice processing, for example.

External contractors and service providers (contract processors):

We use external contractors and service providers to carry out our tasks and for performance of contracts. These may include file shredding services, printing service providers, logistics, or IT service providers, for example.

Further recipients:

Furthermore, recipients with whom we are obligated to share data on the basis of legal requirements (e.g., law enforcement agencies and courts) may receive data.

Duration of data storage:

To the extent necessary, we process and store your personal data for the duration of our business relationship. This also includes the initiation and processing of a contract or order. In addition, we are subject to various retention requirements following from the German Commercial Code, among other things. The duration of storage is ultimately also based on the legal limitation periods, which are normally 3 years but can also be up to 30 years.

Data transfer to third countries:

Data transfer to third countries (countries outside the EU and the European Economic Area (EEA)) only occurs insofar as this is necessary for the performance of a contract/order/the

business relationship, including initiation, and only in compliance with the data protection requirements set for this purpose.

Rights of the data subject:

You can obtain access to the stored data concerning your identity through the contact data provided above (Art. 15 GDPR). Furthermore, under certain conditions you can obtain the rectification or erasure of your data (Art. 16 and 17 GDPR). You have the right to restriction of the processing of your personal data (Art. 18 GDPR). Furthermore, you have the right to the release of the personal data provided by you in a structured, commonly used and machine-readable format (Art. 20 GDPR).

Am I obligated to provide you with my personal data?

In general, as part of initiation of a business relationship or an ongoing business relationship with us, you only have to provide the data that we need for establishing, maintaining, or terminating this relationship accordingly. If the necessary data is not provided, we may have to refuse to establish a business relationship, be unable to maintain it, or even be forced to terminate one.

The right to lodge a complaint:

You have the option of bringing a complaint to the above-named data privacy officer or a supervisory authority responsible for data protection.